

TRIPURA



GAZETTE

*Published by Authority***EXTRAORDINARY ISSUE***Agartala, Saturday, January 2, 2021 A. D., Pausa 12, 1942 S. E.*

**PART--I-- Orders and Notifications by the Government of Tripura,  
The High Court, Government Treasury etc.**

**GOVERNMENT OF TRIPURA  
TRANSPORT DEPARTMENT**

No.F.12(3)-TRANS/2018

Dated, Agartala, the 29th December, 2020.

**NOTIFICATION**

State & District Reform Action Plan formulated by the Department for Promotion of Industry and Internal Trade (DPIIT), Government of India under the Ease of Doing Business initiative requires development & launching of online system for issuing online transfer of vehicle registration (except commercial passenger vehicle), goods carriage permit (renewal) and issuing vehicle fitness certificate for firms and institutions.

2. In order to implement the reform in the aforesaid area as identified by the DPIIT and to make the system more transparent and business friendly, it has been decided by the Transport Department to issue certificate for the 3 (three) services through online Single Window Clearance System -VAHAN online portal under the **URL: <https://parivahan.gov.in>**. It is hereby notified that the 3 (three) service mentioned herein will be offered to the Citizens through online system. This would facilitate the electronic delivery of the service through the instructions and guidelines etc. issued time to time.

3. The online service for issuing certificate for transfer of vehicle registration (except commercial passenger vehicle), goods carriage permit (renewal) and issuing vehicle fitness certificate shall be available **w. e. from 1<sup>st</sup> January, 2021** on the Single Window System portal under the **URL: <https://parivahan.gov.in>**

4. Further, to achieve the reform goal associated with the aforesaid services as set by the DPIIT, the Government in the Transport Department mandates as follows, which are available on the VAHAN online portal under the **URL: <https://parivahan.gov.in>**

(a) Procedure and checklist for availing the service shall be as specified in **Annexure -A** to this Notification.

(b) Intending users shall not require submitting any physical /manual application in addition to online application.

(c) Application submission and payment of fee for availing the service by the intending users shall be in online mode only.

(d) The portal will allow the applicant to track status of the applicant.

(e) Application submitted online for availing the service(s) shall be disposed off within the timeline stipulated under the Tripura Guaranteed Services to Citizens Act, 2020.

(f) Concerned Authorities shall accept downloaded certificate as valid.

(g) The applicant shall not be required to get in touch with concerned authority physically except on the pre-scheduled date and time for inspection of vehicles.

Tripura Gazette, Extraordinary Issue, January 2, 2021 A. D.

5. The Departmental Officials shall adhere to these service levels while processing each of the applications. The concerned officers authorized by the Joint Transport Commissioner (JTC) or Additional Secretary, Transport would henceforth issue the certificates in this process.

  
(M. Debnath)

Under Secretary to the  
Government of Tripura

**ANNEXURE –A**

1. **Name of the Organization :-** Transport Department, Govt. of Tripura
2. **Notified Public Service:-** Issuance of transfer of vehicle registration (except commercial passenger vehicle), goods carriage permit (renewal) and issuing vehicle fitness certificate in online. All these three online issuing of certificates are applicable for firms and institutions only.
3. **Eligibility criteria to obtain service:-**
  - (i) **Transfer of vehicle registration (except commercial passenger vehicle) :**
    - The applicant has to produce the vehicle for inspection.
    - Transferor and transferee should present with necessary documents at the time of inspection of the vehicle.
  - (ii) **Goods carriage permits (renewal):**
    - A permit may be renewed on an application made not less than 15 days before the date of its expiry.
    - In case of expiry of the permit validity, the owner has to contact with concerned Registering Authority (JTC/DTOs) for necessary compounding.
    - No permit shall be renewed until the owner of the vehicle upload Income Clearance Certificate (ITC) and professional tax clearance certificate issued by the competent authority and NOC from the financier /Bank concerned, if any.
  - (iii) **Issuing vehicle fitness certificate (FC):**
    - Application should be submitted within 30 (thirty) days from the date of expiry of fitness certificate.
    - Route permit and insurance certificate should be valid at the time of fitness certificate renewal.
    - The applicant has to produce the vehicle for inspection
4. **Procedure to be followed for online mode of application for Transfer of vehicle registration (except commercial passenger vehicle), Goods carriage permit (renewal) and Issuing vehicle fitness certificate (FC):**

Procedure for processing of service request is as follows:

- a. Applicant first gets registered on the portal URL: <https://parivahan.gov.in>) and then fill up common application form.
- b. Uploading required documents.

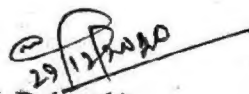
- c. Online payment of fee as calculated by the system.
- d. If the application is found to be in order, the application is received by the official of Joint Transport Commissioner / District Transport Officer for necessary action.
- e. For Transfer of vehicle registration and issuing fitness certificate applicant shall appear before competent authority according to online appointment through VAHAN portal.
- f. Transferor and transferee should present with necessary documents at the time of inspection of the vehicle in case of transfer of vehicle registration.
- g. The Chief Motor Vehicle Inspector (CMVI)/Senior Motor Vehicle Inspector (Sr. MVI)/ Motor Vehicle Inspector (MVI) shall act as the verification officer and inspect the vehicle in case of transfer of vehicle registration and fitness of vehicle as mandated by CMV Act, 1988 & CMVR, 1989.
- h. The CMVI/Sr.MVI/MVI assigned for inspection shall record all the details required and forward the inspection report to the Registering Authority.
- i. If the application is found to be correct and complete in nature, the competent authority/registering authority/designated authority approves the delivery of the service to the applicant else rejects the service request providing reason for rejection. The service output shall be uploaded in the portal.
- j. The applicant can view and download the documents/certificates in his login.
- k. In case of transfer of vehicle registration applicant shall deposit smart card printing charge to the Registering Authority and the smart card will be dispatched through ordinary post.

**5. Timeline:**

- I. For transfer of vehicle registration (except commercial passenger vehicle): -
  - i. 10 (ten) working days (for vehicles belonging to Tripura)
  - ii. 45 (forty five) working days (for vehicles entering from other states)
- II. For Goods carriage permit (renewal) :-
  - 10 (ten) working days
- III For issuing vehicle fitness certificate:-
  - 10 (ten) working days

**NB:** *In case of Goods Carriage Permit (renewal) vehicle inspection is not compulsory/mandatory*

**6. Applicable fees :** As per Rule 81 of Central Motor Vehicle Rules, 1989

  
(M. Debnath)

Under Secretary to the  
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